

# Application Fee - Waiver Request

## Introduction

One of The Lir National Academy of Dramatic Art's key aims is to ensure fair access to training for the most talented students, regardless of their background. As a result, The Lir Academy have committed to providing application fee waivers to make sure that applicants are encouraged to apply, irrespective of their personal financial circumstances.

## Eligibility

To be eligible for an application fee waiver, applicants must meet the following essential criteria:

- Irish, EU, EEA or Swiss National or have specific leave to remain in the State
- Applying to an undergraduate course (Foundation Diploma in Acting and Theatre or Bachelor in Acting)
- No previous first degree qualification
- From a household income of less than €39,875 per year before tax

In addition to the essential criteria listed above, applicants should also tick the boxes below that are relevant to them:

Your household income is less than €23,500 per year

You have more than one dependent (under 23) in your household

You have declared a disability

You are an estranged student (not supported by family or other adult guardian)

You attended a primary or a post primary school under the DEIS programme, or are accessing HE through the HEAR or DARE routes.

## How the process works

Please complete page 1 and 2 and send your form and COPIES of your proof of household income. Proof of income may include:

- Personal\* or parental\*\* P60s (2023)  
Confirmation of income-related benefit payments
- (eg Jobseeker's Allowance, Disability Allowance, Income Support, or other country-specific supports)
- Evidence of tax return from the financial year 2023

If you feel that you qualify under the eligibility criteria but are unsure what evidence to provide, or you need assistance completing the form, please email [admissions@thelir.ie](mailto:admissions@thelir.ie) with the subject line 'APPLICATION FEE WAIVER'

Please email your form and evidence to the email address above. Once your waiver request has been assessed, you will be contacted by The Lir Academy to confirm the outcome.

If you do not meet the criteria you will be required to pay the application fee.

## Your situation

Please explain briefly why are you requesting a waiver? (Alternatively you can attach a short cover letter)

\* if you are an independent student (over 23) \*\* if you are supported by more than one parent/carer, please include both of their P60s

## Applicant Details

Course applying for:

Full Name of applicant:

Email address:

Current address:

## Household income

Please complete the below table with your household income information, showing income from all sources before the deduction of tax. Figures are required for the whole financial year 1 January 2023 – 31 December 2023

|   | Parent / Carer One** or Own Income * | Parent / Carer Two** |
|---|--------------------------------------|----------------------|
| Relationship to applicant                       |                                      |                      |
| Earned annual income (eg evidenced by P60s)     |                                      |                      |
| Income-related benefits                         |                                      |                      |
| Other income (eg property, unearned income etc) |                                      |                      |
| Grand total                                     |                                      |                      |

\* Applicants over the age of 23 - You will need to provide details of your own income.

\*\* Applicants under the age of 23 - There are a number of reasons why applicants under the age of 23 are unable to provide the household income of a parent or guardian. It may be that you are estranged from your parent or guardian i.e. that you do not have contact with them, or that you are, or have recently been, looked after by the state. It may be that your parents are no longer alive.

If any of these apply to you, please provide details of your own income and let us know the reason why below:

I am estranged from my parent or guardian

My parents are no longer alive

I am, or have recently been, looked after by the state

You may use the space below for any further information which you would like us to consider, or to provide further explanation regarding the income provided on the previous page.

Please confirm which evidence you have included with your application:

Personal or parental P60s

Confirmation of income-related benefit payments (eg  
Jobseeker's Allowance, Disability allowance, Income Support)

Evidence of tax return from the financial year 2023

I declare that to the best of my knowledge and belief that all of the information provided is true and I have given a full statement of my household income from all sources during the periods shown. I understand that I could be asked to provide further evidence to support the above financial information and that giving false information may lead to myself/my child being disqualified from receiving an application fee waiver.

Signed (applicant):

Signed (parent/guardian):

Date:

Date: